

CORPORATE GOVERNANCE PERFORMANCE (BEST VALUE) REVIEW 2002/2003
IMPROVEMENT PLAN

	DIMENSIONS	ACTION BY	COMPLET BY
1.0	COMMUNITY FOCUS		
1.1	Publish an Annual Report presenting an objective, understandable account of Bury's activities, achievements, financial position and performance.	Deputy Chief Executive Director of Finance & E-Government	June 2003
1.2	Strengthen monitoring and evaluation of arrangements to encourage individuals and groups from all sections of the community to engage in the work of Bury MBC.	Assistant Chief Executive	September 2003
1.3	Establish clear channels of communication with all sections of the community and ensure effective monitoring arrangements.	Communications Officer	April 2004
1.4	Undertake Review of Partnership Governance arrangements.	Assistant Chief Executive	April 2003
2.0	SERVICE DELIVERY ARRANGEMENTS		
2.1	Set standards and targets for performance in the delivery of services on a sustainable basis.	Deputy Chief Executive	April 2003
2.2	Put in place arrangements to allocate resources according to priorities.	Director of Finance & E-Government	April 2003
2.3	Foster effective relationships and partnerships with other public sector agencies and the private and voluntary sectors.	Assistant Chief Executive	May 2003

	DIMENSIONS	ACTION BY	COMPLET BY
3.0	STRUCTURES AND PROCESSES		
3.1	Monitor effectiveness of protocols governing relationships between Elected Members and Council Officers.	Acting Director of Legal & Democratic Services (Monitoring Officer)	April 2004
3.2	Ensure that relative roles and responsibilities are clearly defined by agreeing Role Specifications (Members) and Job Descriptions (Officers).	Council Leader Chief Executive	April 2003
3.3	Achieve NW Charter for Elected Member Training.	Director of Personnel	December 2003

3.4	Review Continuous Management and Development Training for Officers and achieve Investors in People Accreditation.	Director of Personnel	October 2003
3.5	Review protocols and codes of conduct to support community political leadership for the whole Council.	Acting Director of Legal & Democratic Services (Monitoring Officer)	October 2003
3.6	Develop comprehensive Human Resource Strategy.	Director of Personnel	December 2003
4.0	RISK MANAGEMENT AND INTERNAL CONTROL		
4.1	Risk Management Strategy and Action Plan to be developed and implemented.	Director of Finance & E-Government	April 2003
4.2	IT Strategy to be approved.	Director of Finance & E-Government	April 2003
4.3	Role of Scrutiny to be strengthened to more fully focus on performance and policy impacts.	Assistant Chief Executive Acting Director of Legal & Democratic Services (Monitoring Officer)	April 2003
5.0	STANDARDS OF CONDUCT		
5.1	Regularly review and monitor effectiveness of Codes of Conduct.	Acting Director of Legal & Democratic Services (Monitoring Officer)	June 2003

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